

Return to School Autumn Term 2020 (updated 31.08.20)

Timetables and Organisation

September

Tuesday September 1st	School re-purposing and preparation	School closed to pupils
Wednesday September 2nd	School re-purposing and preparation	School closed to pupils
Thursday September 3rd	School open to all Y1 to Y6, LRB1&2 pupils	Reception family's induction*
Friday September 4th	School open to all Y1 to Y6, LRB1&2 pupils	Reception family's induction*
w/c Monday September 7th	School open to all Y1 to Y6, LRB1&2 pupils	Reception pupil's induction week* Nursery family's induction*
w/c Monday September 14th	School open to all Rec to Y6, LRB1&2 pupils	Nursery pupil's induction week*
w/c Monday September 21st	School open to all pupils	
w/c Monday September 28th	LRB 3 Pupils staggered intake begins	
*Please see separate letter (being posted via Royal Mail Monday 20th July)		

Session Times

The school will be open for full days (please see staggered drop off and collection times below)

Attendance

Attendance for all statutory aged children is compulsory.

Breakfast Club and After School Clubs

If agreed by NCC, breakfast club will operate from Monday 7th September on a reduced capacity. Parents of the children who responded to the communications sent out during the holidays and requested a place have already been notified. Only those who have requested a place and had it confirmed will be able to attend.

Breakfast club will be via the usual entrance – please do not drive your car onto the site and follow the pedestrian one-way system.

There will be no after school clubs until further notice.

Drop-off and Collection

The one-way system will continue. To avoid queues and everyone arriving at once, entry and exit times will be staggered. Please do not arrive before the gates open.

	Drop off (gates open 8.35 gates close 9.30)	Collection (gates open 2.45)
Year 6 and Reception	8.40-8.50	2.50-3.00
Year 5	8.50-9.00	3.00-3.10
Year 4 and Year 1	9.00-9.10	3.10-3.20
Year 3 and Year 2	9.10-9.20	3.20-3.30
Nursery	8.45 (11.15 collection)	3.30 (1.00 drop off)
LRBs	8.40 (main reception)	2.40 (main reception)

- There will be no access via the main reception
- Please observe the 2m social distance rule and do not congregate or linger on site
- There will be no access onto the school site for any vehicles
- For families with siblings in different year groups, to avoid waiting, you will be able to drop off/collect your children earlier than specified (no earlier than 8.50 please)

Class Teachers

	September's Teacher	Last Year's teacher
N	Mrs Barry (Mon, Tue Wed) Mrs Davies (Thu, Fri)	
R	Mrs Morgan Mrs Boladz	
Y1	Mrs Jenkins Miss Courtney	Mrs Jenkins Mrs Barry/Mrs Davies
Y2	Miss Derraven Mrs Wilson	Miss Courtney Mrs Boladz
Y3	Miss Ryan Miss Cook	Mrs Morgan Mrs Wilson
Y4	Miss Pugh/Miss Smith Miss John	Miss Ryan Miss Cook
Y5	Miss McAllister/Mrs Williams Mr Lewis Mrs Beckett	Mr Rees Miss John Miss Pugh
Y6	Miss Burden Miss Gale	Mr Lewis Mrs Beckett
LRB1&3 LRB2	Mrs Loizos Mrs Cooper	

Owing to some staff who remain at significantly high risk, there are a few temporary changes: Mrs Wilson is being covered by Miss Rees and Mrs Jenkins is being covered by Miss Smith. Miss Pugh's job share will be Miss Parsons while Miss Smith is with Mrs Jenkins' class.

A video message will be available from these temporary staff on Wednesday 2nd September.

Health & Safety Procedures

Cleaning

Our school cleaners will continue with their daily cleaning routines, once school finishes. During the day there will be regular cleaning of surfaces, door handles and other high contact areas. Toilets will be checked regularly and thoroughly cleaned once a day.

Hand Washing

Hand washing facilities will be available in every classroom. Children will wash their hands on arrival and regularly throughout the day.

Sickness Identification and Collection

Our usual procedures will apply if a child feels unwell and we feel they should go home. Anyone showing COVID symptoms will be kept separate (in a designated room) until they can be collected and taken home. In the event of anyone showing symptoms, Welsh Government and Public Health Wales guidance **MUST** be followed.

Please do not send your child(ren) to school if they are showing symptoms i.e. dry cough, high temperature or loss of taste or and smell. Please notify the office of their absence in the usual way.

PPE

No PPE is required when undertaking routine educational activities in the classroom or school settings. However, PPE will be available to staff when undertaking emergency first aid. PPE will be worn in the event of any pupil showing symptoms, whilst waiting with them to be collected.

The chief medical officer has been clear that there is no evidence to support the widespread wearing of non-medical face coverings in the community. Non-medical face coverings are recommended where social distancing cannot be maintained. They are not a replacement for the far more effective measures of social distancing and hand hygiene.

Signage

There will be signs, posters and reminders around our school reminding those accessing the site to adhere to the social distancing rules and good hand hygiene.

Social Distancing

The Welsh Government have recognised that social distancing for younger learners is very challenging, the *emphasis being on separating groups*. The advice is: *consistent groups help reduce the risk of transmission by limiting the number of learners and staff in contact with each other to only those within the group*.

Our contact groups will be class based (maximum 30 children in any one classroom). The children will be encouraged to socially distance whilst outside during their time on the yard with their year group peers.

We will make adjustments in the class room for accommodating 30 children in line with the WG guidance: *Schools should make small adaptations to the classroom to support distancing where possible. That should include seating learners side by side and facing forwards, rather than face to face or side on, and might include moving unnecessary furniture out of classrooms to make more space.*

Adult to Adult

All adults accessing our school site are expected to adhere to the 2m social distancing rule. Please support us in doing this and modelling it for our children.

Adult to child

As we have responsibility for children, adults may need to come within the 2 metres to support and care for children, depending on individual needs.

Child to Child

Teachers will regularly remind and reinforce the importance of social distancing with pupils. In the classrooms, a distance of 2m between children will not be possible, however, children will *be supported to maintain distance and not touch staff and their peers.*

Wellbeing and Safeguarding

Children's Wellbeing

We understand that many children may be feeling anxious regarding returning to school. The class teachers' messages are still available for the children to watch

There is lots of wellbeing support information on the school website, including help to prepare your child for a return to school.

<https://www.rogerstoneprimary.com/page/?title=Wellbeing+Support&pid=91>

Safeguarding Procedures

Children will have encountered different experiences and home environments during lockdown and all staff are aware of their safeguarding duties. Mrs Dunn is the school's Designated Safeguarding Person and she will continue to work closely between school and home to ensure every child and family have the support needed.

Daily School Routines

Uniform

Children are to wear school uniform.

Movement around the School

- Movement within the school will be kept to a minimum
- There will be no large gatherings, e.g. assemblies, lunch hall
- Use of the toilets will be carefully managed

Classroom Resources

- Children will be in their class of normal size (i.e. max 30)
- Junior children will be allocated a place that they will use for the day
- Foundation phase children will only have access to resources that can be cleaned at the end of every day
- The children will stay with the same group, every day – there will be no streaming of literacy and numeracy lessons
- In addition to the classteacher, children will be taught by other adults within their class group (or small group from the class) e.g. PPA teachers
- We would like the children to bring in their own pen, pencil, colours* - please avoid giant pencil cases!
- Children's own devices from home are not required

Food and Drink

- The children will need to bring in a packed lunch. There will be no paid meals available until further notice. (A packed lunch will be available for the children entitled to free school meals)
- The children will need to bring in their own water bottles FOR WATER ONLY (which they can refill in school)
- The children are welcome to bring in a healthy snack* (there will be no fruit trolley until further notice)

***these are not to be shared with others**

Learning

In School

- The initial focus will be on the wellbeing of the children and settling them back into their learning routines.
- Children will be reintroduced to the learning they have been used to prior to lockdown
- There will be more use of Google Classroom in school and at home for KS2 pupils.
- A digital platform for foundation phase use in school at home is being explored and more information about this will be shared soon.
- There will be regular breaks and activities undertaken outside

- The children will not require PE kit for the first 4 weeks of school. They will undertake healthy activities and can wear trainers on the days required – class teachers will inform you when.

At Home

Home learning, as delivered during lockdown, has now ceased. “Homework” activities will start again the first week of October once everyone has settled back in.

Communication

School Office

This will remain closed to visitors. Parents can contact the office or the class teacher using the year group emails:

year6@rogerstoneprimary.com
year5@rogerstoneprimary.com
year4@rogerstoneprimary.com
year3@rogerstoneprimary.com
year2@rogerstoneprimary.com
year1@rogerstoneprimary.com
rec@rogerstoneprimary.com (reception)
nur@rogerstoneprimary.com (nursery)
LRB@rogerstoneprimary.com

These emails will be checked again on 1st September.

Updates

The school website will continue to provide updates as and when appropriate. Texts will be sent when there is a new update available.

Emergency Procedures

In the event of an emergency school closure, we will contact all parents via text.

Transport

Newport City Council have confirmed that home-to-school transport will be operational in September.

<http://www.newport.gov.uk/en/Schools-Education/Schools/School-transport/Covid-19-school-transport.aspx>

We have been informed that they will run as pre-lock down in terms of timings and that parents will be contact by the bus company with more information.

The staggered drop-off and collection times will not affect the running of the buses. Those children who will be using buses will be escorted from the bus on arrival by a member of staff and taken to their classrooms, vis the one-way system. At the end of the day, children who use the bus will be collected by a member of staff from their class and escorted to the buses around the one way system.

Travel Corridors

As you are probable aware, the government has published a list of countries that do not require you to self-isolate for 14 days upon return. The link below provides all the information you need.

Please adhere to these rules and if you are self-isolating, inform the office in the usual way, stating the country you have returned from.

<https://gov.wales/exemptions-self-isolation-coronavirus-covid-19-html>