

## Return to School Autumn Term 2020

### *Timetables and Organisation*

#### September

<b>Tuesday September 1<sup>st</sup></b>	School re-purposing and preparation	School closed to pupils
<b>Wednesday September 2<sup>nd</sup></b>	School re-purposing and preparation	School closed to pupils
<b>Thursday September 3<sup>rd</sup></b>	School open to all Y1 to Y6, LRB1&2 pupils	Reception family's induction*
<b>Friday September 4<sup>th</sup></b>	School open to all Y1 to Y6, LRB1&2 pupils	Reception family's induction*
<b>w/c Monday September 7<sup>th</sup></b>	School open to all Y1 to Y6, LRB1&2 pupils	Reception pupil's induction week* Nursery family's induction*
<b>w/c Monday September 14<sup>th</sup></b>	School open to all Rec to Y6, LRB1&2 pupils	Nursery pupil's induction week*
<b>w/c Monday September 21<sup>st</sup></b>	School open to all pupils	
<b>w/c Monday September 28<sup>th</sup></b>	LRB 3 Pupils staggered intake begins	
<b>*Please see separate letter (being posted via Royal Mail Monday 20<sup>th</sup> July)</b>		

#### Session Times

The school will be open for full days (please see staggered start and finish times below)

#### Emergency Childcare Hub

Hub provision for the children of keyworkers ceased on Friday 17<sup>th</sup> July.

#### Attendance

Attendance for all statutory aged children is compulsory.

#### Breakfast Club and After School Clubs

There will be no Breakfast Club or After School clubs until further notice.

#### Drop-off and Collection

The one-way system will continue in September. To avoid queues and everyone arriving at once, entry and exit times will be staggered. Please do not arrive before the gates open.

	<b>Drop off (gates open 8.35 gates close 9.30)</b>	<b>Collection (gates open 2.35)</b>
<b>Year 6 and Reception</b>	8.40-8.50	2.40-2.50
<b>Year 5 and Nursery</b>	8.50-9.00	2.50-3.00
<b>Year 4 and Year 1</b>	9.00-9.10	3.00-3.10
<b>Year 3 and Year 2</b>	9.10-9.20	3.10-3.20
<b>LRB</b>	8.40 (main reception)	2.40 (main reception)

- There will be no access via the main reception
- Please observe the 2m social distance rule and do not congregate or linger on site
- There will be no access onto the school site for any vehicles
- For families with siblings in different year groups, to avoid waiting, you will be able to drop off/collect your children earlier than specified (no earlier than 8.40) but please do so in the order they are specified i.e. Y6/r, then Y5/N then Y4/1, then Y3/2 (which may mean a few laps around the one-way system)

## Class Teachers

	September's Teacher	Last Year's teacher
<b>N</b>	Mrs Barry (Mon, Tue Wed) Mrs Davies (Thu, Fri)	
<b>R</b>	Mrs Morgan Mrs Boladz	
<b>Y1</b>	Mrs Jenkins Miss Courtney	Mrs Jenkins Mrs Barry/Mrs Davies
<b>Y2</b>	Miss Derraven Mrs Wilson	Miss Courtney Mrs Boladz
<b>Y3</b>	Miss Ryan Miss Cook	Mrs Morgan Mrs Wilson
<b>Y4</b>	Miss Pugh/Miss Smith Miss John	Miss Ryan Miss Cook
<b>Y5</b>	Miss McAllister/Mrs Williams Mr Lewis Mrs Beckett	Mr Rees Miss John Miss Pugh
<b>Y6</b>	Miss Burden Miss Gale	Mr Lewis Mrs Beckett
<b>LRB1&amp;3 LRB2</b>	Mrs Loizos Mrs Cooper	

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## *Health & Safety Procedures*

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### Cleaning

Our school cleaners will continue with their daily cleaning routines, once school finishes. During the day there will be regular cleaning of surfaces, door handles and other high contact areas. Toilets will be checked regularly and thoroughly cleaned once a day.

### Hand Washing

Hand washing facilities will be available in every classroom. Children will wash their hands on arrival and regularly throughout the day.

### Sickness Identification and Collection

Our usual procedures will apply if a child feels unwell and we feel they should go home. Anyone showing COVID symptoms will be kept separate (in a designated classroom) until they can be collected and taken home. In the event of anyone showing symptoms, Welsh Government and Public Health Wales guidance MUST be followed.

## PPE

No PPE is required when undertaking routine educational activities in the classroom or school settings. However, PPE will be available to staff when undertaking emergency first aid. PPE will be worn in the event of any pupil showing symptoms, whilst waiting with them to be collected.

The chief medical officer has been clear that there is no evidence to support the widespread wearing of non-medical face coverings in the community. Non-medical face coverings are recommended where social distancing cannot be maintained. They are not a replacement for the far more effective measures of social distancing and hand hygiene.

## Signage

There will be signs, posters and reminders around our school reminding those accessing the site to adhere to the social distancing rules and good hand hygiene. There will also be clear markings and staff available to help those dropping off and collecting their children.

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## *Social Distancing*

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The Welsh Government have recognised that social distancing for younger learners is very challenging, the *emphasis being on separating groups*. The advice is: *consistent groups help reduce the risk of transmission by limiting the number of learners and staff in contact with each other to only those within the group*.

Our groups will be class based (maximum 30 children in any one classroom). The children will be encouraged to socially distance whilst outside during their time on the yard with their year group peers.

We will make adjustments in the class room for accommodating 30 children in line with the WG guidance: *Schools should make small adaptations to the classroom to support distancing where possible. That should include seating learners side by side and facing forwards, rather than face to face or side on, and might include moving unnecessary furniture out of classrooms to make more space*.

### Adult to Adult

All adults accessing our school site are expected to adhere to the 2m social distancing rule. Please support us in doing this and modelling it for our children.

### Adult to child

As we have responsibility for children, adults may need to come within the 2 metres to support and care for children, depending on individual needs.

### Child to Child

Teachers will regularly remind and reinforce the importance of social distancing with pupils. In the classrooms, a distance of 2m between children will not be possible, however, children will *be supported to maintain distance and not touch staff and their peers*.

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## *Wellbeing and Safeguarding*

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### **Children's Wellbeing**

We understand that many children may be feeling anxious regarding returning to school. On Tuesday July 21st, the children's new class teachers will post a short video message, from their classroom to help reassure them.

There is lots of wellbeing support information on the school website, including help to prepare your child for a return to school.

<https://www.rogerstoneprimary.com/page/?title=Wellbeing+Support&pid=91>

### **Safeguarding Procedures**

Children will have encountered different experiences and home environments during lockdown and all staff are aware of their safeguarding duties. Mrs Dunn is the school's Designated Safeguarding Person and she will continue to work closely between school and home to ensure every child and family have the support needed.

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## *Daily School Routines*

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### **Uniform**

Children are to wear school uniform.

### **Movement around the School**

- Movement within the school will be kept to a minimum
- There will be no large gatherings, e.g. assemblies, lunch hall
- Use of the toilets will be carefully managed

### **Classroom Resources**

- Children will be in their class of normal size (i.e. max 30)
- Junior children will be allocated a place that they will use for the day
- Foundation phase children will only have access to resources that can be cleaned at the end of every day
- The children will stay with the same group, every day – there will be no streaming of literacy and numeracy lessons.
- In addition to the classteacher, children will be taught by other adults within their class group (or small group from the class) e.g. PPA teachers
- We would like the children to bring in their own pen, pencil, colours\*
- Children's own devices from home are not required.

## Food and Drink

- The children will need to bring in a packed lunch. There will be no paid meals available until further notice. (A packed lunch will be available for the children entitled to free school meals)
- The children will need to bring in their own water bottles FOR WATER ONLY (which they can refill in school)
- The children are welcome to bring in a healthy snack\* (there will be no fruit trolley until further notice)

**\*these are not to be shared with others**

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## *Learning*

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### In School

- The initial focus will be on the wellbeing of the children and settling them back into their learning routines.
- Children will be reintroduced to the learning they have been used to prior to lockdown
- There will be more use of Google Classroom in school and at home for KS2 pupils.
- A digital platform for foundation phase use in school at home is being explored.
- There will be regular breaks and activities undertaken outside

### At Home

Home learning, as delivered during lockdown, has now ceased. "Homework" activities will start again the first week of October once everyone has settled back in.

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## *Communication*

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### School Office

This will remain closed to visitors. Parents can contact the office or the class teacher using the year group emails:

[year6@rogerstoneprimary.com](mailto:year6@rogerstoneprimary.com)  
[year5@rogerstoneprimary.com](mailto:year5@rogerstoneprimary.com)  
[year4@rogerstoneprimary.com](mailto:year4@rogerstoneprimary.com)  
[year3@rogerstoneprimary.com](mailto:year3@rogerstoneprimary.com)  
[year2@rogerstoneprimary.com](mailto:year2@rogerstoneprimary.com)  
[year1@rogerstoneprimary.com](mailto:year1@rogerstoneprimary.com)  
[rec@rogerstoneprimary.com](mailto:rec@rogerstoneprimary.com) (reception)  
[nur@rogerstoneprimary.com](mailto:nur@rogerstoneprimary.com) (nursery)  
[LRB@rogerstoneprimary.com](mailto:LRB@rogerstoneprimary.com)

These emails will be checked again on 1<sup>st</sup> September.

## **Updates**

The school website will continue to provide updates as and when appropriate. Texts will be sent when there is a new update available.

## **Emergency Procedures**

In the event of an emergency school closure, we will contact all parents via text.

## **Transport Communication**

Newport City Council have confirmed that home-to-school transport will be operational in September. More information will be shared when we receive it.